

### South Carolina Baptist Convention

Job Title	Special Needs Ministry Catalyst
Reports to	Bobby Howard, Director, Generations Group
Status	Exempt                      Non-Exempt <input checked="" type="checkbox"/> Seasonal Worker

#### Job Purpose

Do you have a heart for serving individuals with special needs and their families through a process of helping local church ministries advance the Great Commission? We recognize that individuals with Special Needs and their families make up one of the largest unreached people groups not only in SC, but in the world. We are seeking a dynamic, enthusiastic, and effective communicator who is passionate about providing leadership in the area of Special Needs Ministry. You will collaborate with experienced mentors to skillfully navigate opportunities for ministry, equip yourself and others with the resources to help chart a clear path forward toward inclusive ministry, and journey alongside the special needs community and local churches as they advance the Great Commission together.

#### Duties and Purpose

- Weekly Strategy/Progress Meetings via zoom/in person
- Assist in planning and implementation of scheduled events
- Attend Leadership Development Training as identified by mentor/SCBC
- Select 2 supervisor approved books related to Special Needs Ministry to read and provide a written summary that could be used as a resource on the SCBC website
- Complete tasks as assigned by supervisor(s)
- Connect with at least 3 other local churches in the geographical area to provide applicable ministry encouragement and support
- Seek ways to help the SCBC champion the necessity of Special Needs Ministry for the purpose of reaching and ministering alongside this often neglected and unreached people group

#### Qualifications

Qualifications include:

- Have some degree of experience with individuals with special needs through family connections, career/academic pursuits, calling, and/or church ministry involvement
- Have a passion to serve Jesus and show promise toward serving as a leader in the church
- Be active members of SCBC churches
- Have clear testimonies of salvation, baptism, and a renewed life
- Be flexible and willing to meet the hour and travel commitments outlined by their team of serve
- Meet the skills requirements as outlined by each Team's job description
- The ability to drive to Columbia, SC and other locations to perform responsibilities of a Catalyst

## Working Conditions

## Physical Requirements

While performing the duties of this job the employee is (note: reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions)

- frequently required to stand, walk, sit, bend, stoop, kneel, talk, hear, drive and ride.
- frequently lift and/or move up to 20 pounds and occasionally lift and/or move up to 40 pounds.
- required to use hands and fingers to feel, handle or operate objects, tools or controls; and to reach with hands and arms.
- required to have vision abilities that include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.
- required to have a valid driver's license, a safe driving record, and proof of automobile insurance.
- available to travel overnight occasionally to fulfill job responsibilities.
- able to use reasoning ability to carry out written and oral instructions and to deal with work-related problems in a variety of situations.

## Direct Reports

---

Approved by:	<i>Signature of the person with the authority to approve the job description</i>
Date Approved:	<i>Date upon which the job description was approved</i>
Reviewed:	<i>Date when the job description was last reviewed</i>