

South Carolina Baptist Convention

Job Title	<i>Creative Specialist –Engineer</i>
Reports to	<i>Creative Director</i>
Status	<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non-Exempt

Job Purpose

The Creative Specialist - Engineer, under the direction of the Creative Director, will focus on communicating our SCBC mission, vision, and priorities with innovative excellence. This member of Creative Services will engineer and execute technical production services at events to see lives saturated and transformed with the hope of the gospel throughout South Carolina.

Duties and Purpose

1. Provide engineering assistance in audio, video, lighting and streaming for all events in Room 117 at the Convention Building.
2. Provide engineering assistance in audio, video, lighting and streaming at Level 1 events.
3. Serve as point of contact for coordinating details for events through Planning Center.
4. Serve as point of contact for building, loading, and displaying content in ProPresenter.
5. Provide administrative and engineering assistance and support for audio, video, lighting, and streaming equipment upkeep.
6. Complete other duties as assigned by supervisor

Qualifications

Qualifications include:

- Excellent organizational skills; self-direction and motivation; sensitivity to deadline-driven workflow; ability to execute small to large scale events with technical excellence and personal approachability.
- 2+ year experience in live production
- Excellent communication, engineering, and technical skills in audio, video, and lighting, equipment, and streaming platforms.
- Fluency in building, maintaining, and executing content in ProPresenter and Planning Center
- Committed to continued learning of audio, video, lighting, and streaming platforms, and equipment in order to keep current with issues and best practices pertinent to area of work
- Reputation for honesty, integrity, confidentiality, and responsibility in all matters and possesses a high degree of Christian maturity and character.
- Active member in a local Southern Baptist church
- Committed to the promotion of the Cooperative Program
- Trained in and actively engaged in witnessing and leading the lost to eternal salvation through the Lord Jesus Christ
- Agrees to work within the parameters of the current *Baptist Faith and Message 2000*

- Committed to the Advance Strategy and the five Ministry Priorities: Strong, Serve, Share, Send, Start

Working Conditions

Works primarily remotely, but regional, on-location travel is required
 Temporary Part Time, 15 hours per week

Physical Requirements

While performing the duties of this job the employee is (note: reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions)

- frequently required to stand, walk, sit, bend, stoop, kneel, talk, hear, drive, and ride
- frequently lift and/or move up to 20 pounds and occasionally lift and/or move up to 40 pounds
- required to use hands and fingers to feel, handle or operate objects, tools or controls; and to reach with hands and arms
- required to have vision abilities that include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus
- required to have a valid driver’s license, a safe driving record, and proof of automobile insurance
- available to travel overnight occasionally to fulfill job responsibilities
- able to use reasoning ability to carry out written and oral instructions and to deal with work-related problems in a variety of situations

Approved by:	
Date Approved:	
Reviewed:	